



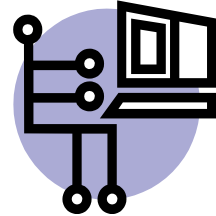
Ripples™

Introduction

SouthRiver, Inc. is a family owned and operated small business which is committed to providing outstanding customer service and computer support to individuals, small businesses and civic organizations.

Personalized service is our hallmark of excellence that helps you connect to your valued clients or members in a special way.

We have been privileged to serve educators, church clergy and small businesses for over fifteen years.



Team up with SouthRiver for continued success!

Inside this issue:

Keys to Success	2
Organization At Its Best	3-4
Professionalism Illustrated	4
Contact Us	5

Identify

With help from you, our clients, we identify the computer applications which will aid in your day-to-day operational efficiency.

Design

Using the most up-to-date software, SR consultants design business applications and documents tailored to your specific needs.

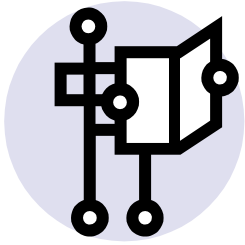
Serve

We endeavor to create long-term relationships. You can count on us. We value your privacy as much as you do and hold your information in strict confidence.

SouthRiver

Professionals:

- ★ Experienced
- ★ Dedicated
- ★ Trusted
- ★ Confidential



**Up-To-Date Material
Is Important!**

A Key to Your Success ***Document Design & Preparation***

We help you look great in print! Our desktop publishing expertise serves to represent you professionally. Working with our designers, you will be pleased with the results and so will *your* customers.

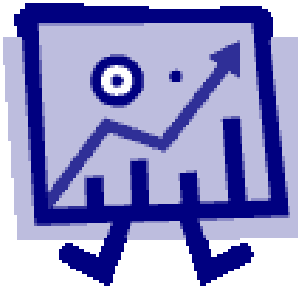
What Documents Do You Need?

- ☞ Manuals of All Types
- ☞ Promotional Flyers
- ☞ Newsletters
- ☞ Letterhead
- ☞ Forms & Labels
- ☞ Brochures
- ☞ Employee or School Directories
- ☞ Booklets
- ☞ Product Catalogs or Price Guides
- ☞ Menus
- ☞ Reports
- ☞ Certificates of All Types
- ☞ Graphs
- ☞ Academic Instructional Material
- ☞ Textbook, Article Drafts or Pre-Press
- ☞ Syllabi
- ☞ Study Guides
- ☞ Grant Proposals
- ☞ Spreadsheets
- ☞ PDFs for Posting to the Web or Sharing via Email
- ☞ Cookbooks
- ☞ Attendance Logs
- ☞ Team Rosters

Document Services Include the Following:

- ⇒ A dedicated SouthRiver representative
- ⇒ One hour of client consultation
- ⇒ Design of covers (if applicable)
- ⇒ Scanning and addition of client's logo
- ⇒ Entry of content provided by client
- ⇒ Creation of charts and insertion into document using client information
- ⇒ Scanning of photos/images and insertion into document (additional investment might be required)
- ⇒ One draft printout for client review
- ⇒ One quality printout and/or binding for client (Additional printouts and binding investment negotiated during final review of material.)

Organization At Its Best **QuickBooks® for Your Business**



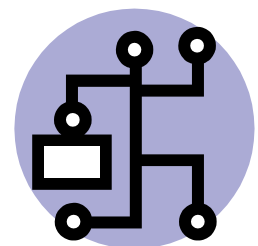
QuickBooks® can be a valuable financial tool for organizing and tracking your business financials. At SouthRiver, we are prepared to make your bookkeeping as easy to maintain as possible. You can always count on confidentiality being a priority when you allow a SouthRiver professional to serve you.

Manage Your Business Better With These Features!

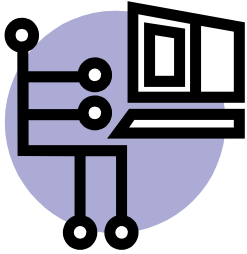
- | | | |
|---|--|--|
| \$ Maintain Customer and Vendor Information | \$ Prepare Payroll | \$ Customize Invoices and Statements |
| \$ Maintain Employee Information | \$ Track Inventory and Purchase Orders | \$ Cost Out Projects |
| \$ Track Checking Accounts | \$ Track Accounts Payable | \$ Provide Customized Estimates and Bids |
| \$ Speed Up Invoicing and Bill-Paying | \$ Track Accounts Receivable | \$ Provide for Easy and Accurate Tax Reporting |

SouthRiver Professionals are Prepared To:

- ⇒ Set up QuickBooks® accounting software for easy account and project tracking
- ⇒ Enter your business information and data
- ⇒ Prepare payroll and bill-paying
- ⇒ Maintain your account on a weekly, monthly, or quarterly basis
- ⇒ Review provided by an experienced, certified public accountant (optional)
- ⇒ Confidentiality guaranteed



We Know How Busy You Are!



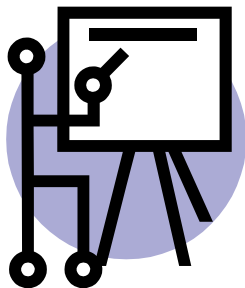
**Contacting
Customers
Made Easy!**

More Organization for You ***Database Design & Maintenance***

Lists and more lists—we all accumulate lists and details of all types—membership lists, contact lists, vendor lists, inventory, and project lists. Let a SouthRiver professional organize your data in a Microsoft® Excel or Access database, or a specialty database that you use in concert with your organization.

Why a Database?

- ☞ Prepare a mailing for hundreds of clients or an entire organization's membership in a snap!
- ☞ Sort information in a variety of ways and save results or reports to access easily with the most up-to-date information at your fingertips!



**Show and
Tell !**

Professionalism Illustrated ***Distinctive Presentations***

Visual aids can make powerful statements and can add a quality of professionalism to any presentation. Whether you are in need of a custom-designed presentation using your own logo or trademark, or if you need assistance designing a personal presentation for an employment interview, employee training or an academic class, a SouthRiver professional can help you make a memorable impact.

Visual Details

- ⇒ PowerPoint Presentations customized for your product or subject
- ⇒ Display graphs and images
- ⇒ Prepare for seminars or meetings
- ⇒ Show the progress of a project



Experienced

The SouthRiver team of developers can help define what you need and work with you toward providing a specific application to serve that need. In addition, we are patient and mature...no rushing through a process. We love our work and would consider it a privilege to have you as our client. Call for an appointment today!

Dedicated

Confidential

Trusted

Contact Rhoda Lepre Pollard Today

Phone: 404-723-0010

Email: southriver@bellsouth.net

SouthRiver consultants reserve the legal right to refuse any content that is:

- Unlawful, harmful, threatening, abusive, harassing, defamatory, vulgar, obscene, libelous, invasive of another's privacy, hateful, or racially, ethnically or otherwise objectionable;
- Any content that might be harmful to minors in any way;
- Any information that might promote physical harm or injury against any group, individual, or country;
- Any information that might promote illegal activities;
- We honor the rules that govern the rights protected by all patents, trademarks, trade secrets, copyright, or other proprietary rights of any party and will not knowingly infringe upon those rules.